

18 February 2024

St Thomas à Becket Church of England Federation - Governing Body Organisation 01 Sept 2023 – 31 Aug 2024

Remit. The primary purpose of the Governing Body is to work for the school's improvement. It does this in the role of "critical friend" to the school by (1) supporting the Headteachers in determining the strategy/direction of the school (2) properly implementing statutory requirements (3) monitoring, evaluating, and actively participating in the School Improvement Plan (SIP) and (4) overseeing the financial performance of the schools by making sure the money is well spent.

Beth Morris (BM), **Blackboys Headteacher** Graham Sullivan (GS), James Vine Rev'd (JV), Katherine Hall (KH), **Framfield Headteacher** Keiran Bradbeer (KB), Ken F. Howell (KFH), Lydia Cottingham (LC), Michael Davies (MD), Milena Plummer (MP), **Staff Governor** Russell Boorman (RB), Samantha Butler (SB), Sarah Cottingham (SC), Tim Murray (TM) and **Authority Governor** Zoe Holland (ZH).

Full Governing Body Meetings are held at least every term and are clerked by the Clerk to the Governing Body

Chair of Governors = Tim Murray Vice Chair of Governors = Michael Davies

Finance & Resources Committee is responsible for Finance, Health & Safety, Pupil/Sports Premiums, Personnel, and Premises
The Committee has FGB Delegated Authority to make urgent decisions required in the interests of the school and its children.

Minutes taken by the Clerk to the Governing Body will be required. **Quorum = Minimum of 3 Governors**

Finance Committee Chair = Katherine Hall Finance Committee Vice Chair = Michael Davies

Members = Graham Sullivan, Keiran Bradbeer, Milena Plummer, and Sam Butler

Panels have FGB Delegated Authority to make urgent decisions required in the interests of the school and its children.

Notes Taken by a Governor may be required. **Quorum = 50% of Governors rounded up. Minimum of 3 Governors**

Admissions Panel	Pay Policy Panel	HT's Pay & Performance Panel	Teachers Pay & Performance Panel	MISC. PANELS	Forward Planning Working Party
Review Admissions Policy (prior to it being submitted for approval by the FGB) and Rank the Applications submitted for school places	Take the Model Pay Policy and customise it for the school. The Policy must then be adopted by a meeting of the FGB.	Head teacher's Appraisal, Capabilities, Performance and Pay. <u>Notes Taken by a Governor are required.</u>	Appraisals, Capabilities, Performance and Pay. <u>Notes Taken by a Governor are required.</u>	Pay & Performance Appeals, Exclusions, Discipline, Complaints & Grievances Panels 3 Untainted Governors empanelled as required	Has <u>Authority</u> to make <u>urgent decisions</u> in the interests of the school & its children.
Chair = Katherine Hall James Vine (Rev.) Sarah Cottingham Graham Sullivan Keiran Bradbeer	Chair = Tim Murray Michael Davies Graham Sullivan Keiran Bradbeer	Chair = Tim Murray Michael Davies Plus LA rep:	Chair = Michael Davies Katherine Hall Graham Sullivan Keiran Bradbeer		Chair = Tim Murray Katherine Hall Michael Davies Sarah Cottingham Graham Sullivan Keiran Bradbeer

Working Parties are Specific Task and Finish teams which make recommendations to the FGB

Working Party Chairs should, if possible, ask another Governor to take Notes/Minutes of the meetings.

Link Governors do Monitoring Visits and, where so permitted, adopt Policies on behalf of the Governing Body

Curriculum & EYFS Working Party	Data Working Party	Ethos, RE, and SIAMS Working Party	Mental Health & Emotional Wellbeing Working Party	Safeguarding Working Party	SEND and Vulnerable Children Working Party
	To meet ahead of the Data FGB sessions (in Term 1, Term 3, and Term 5) and look in more detail at the data sets	Presence and effectiveness of SIAMS (and ensuring it is being distinctive and Christian).			
CHAIR = Milena Plummer Lydia Cottingham Graham Sullivan Keiran Bradbeer	CHAIR = Katherine Hall Tim Murray Milena Plummer Graham Sullivan Keiran Bradbeer Russell Boorman	CHAIR = Sarah Cottingham Beth Morris Rev. James Vine Lydia Cottingham Sam Butler Katherine Hall Graham Sullivan Keiran Bradbeer Advisor Michael Davies Teacher Hannah Sullivan	CHAIR = Beth Morris Tim Murray Graham Sullivan Keiran Bradbeer <u>Teacher</u> Daisy Mayhew	CHAIR = Sarah Cottingham Tim Murray Zoe Holland Graham Sullivan Keiran Bradbeer	CHAIR = Zoe Holland Graham Sullivan Keiran Bradbeer Russell Boorman